

HR SUPPORT LEVEL 3

WHAT IS HR SUPPORT?

HR Professionals typically work in medium to large organisations, including schools and academies. As part of the HR function, you will be delivering front line support to managers and employees or you are a HR Manager in a small organisation.

As a HR Professional, you will handle day-to-day queries and provide HR advice ranging from recruitment to retirement.

WHO IS THE APPRENTICESHIP AIMED AT?

Those working within a HR setting.

DETAILS OF THE APPRENTICESHIP:

- Apprentices will demonstrate core knowledge, skills and behaviours to be fully competent as a HR professional.
- The apprenticeship will typically take around 18 months to complete.
- The main programme is delivered by our team of experts through group or one-to-one sessions.

THE BENEFITS TO AN ORGANISATION:

Hiring an apprentice or developing existing staff is a productive and effective way for any organisation to grow talent and develop a motivated, skilled, and qualified workforce.

THE BENEFITS TO AN APPRENTICE & CAREER PROGRESSION ROUTES:

- The successful apprentice may be eligible to apply for Associate Membership of the Chartered Institute of Personnel and Development (CIPD). This qualification forms the foundation of a career within the profession, giving the base for further development through a career path within an organisation and/or through the HR Consultant/ Partner apprenticeship.
- The apprentice can choose to stay within core HR or diversify into one of the specialist areas of HR.



Next course
dates available

**Monday 19th
April 2021**

**Monday 25th
October 2021**

FOR MORE INFORMATION:

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